

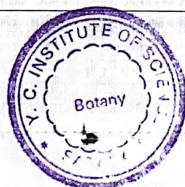
**Department of Botany**

**Academic Calendar**

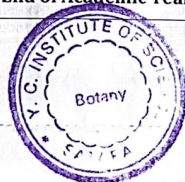
**2020-2021**


**(Online Mode of education)**

<b>August (2020)</b>	<b>Commencement of Academic year</b> , Commencement of admissions, Term start staff meeting, Annual planning, Preparation of Time table for theory & Practical, Laboratory Preparations for online practicals, Faculty syllabus distribution, Faculty Development Program, Student Induction Programmes. <b>Administrative Meetings:</b> Monthly HOD meeting
<b>September (2020)</b>	Aptitude Test for students, Allotment of Mentors (Parent- teachers), Allotment of students to Earn and Learn Scheme, Commencement of Short term courses, Teacher's Day celebration, Green initiatives on the occasion of Ganesh festival, Karmaveer Birth Anniversary Celebration. <b>Internal Semester Exam I</b> (UG-Sem I, III, V; PG- Sem I, III) <b>Administrative Meetings:</b> Parent association meeting (I), Monthly HOD meeting
<b>October (2020)</b>	Planning of students study tours or industry visits <b>Mid-Semester Exams</b> (UG-Sem I, III, V; PG- Sem I, III) <b>Administrative Meetings:</b> Monthly HOD Meeting.
<b>November (2020)</b>	Execution of planned study tours and industry visits, Organization of Student-oriented Activities by Department, <b>Internal Semester Exam I</b> (UG-Sem I, III, V; PG- Sem I, III) <b>Administrative Meetings:</b> Monthly HOD Meeting.
<b>December</b>	Academic planning for second term, Work distribution,



(2020)	<b>End Semester Examination: Theory &amp; Practicals</b> (UG-Sem I, III, V; PG- Sem I, III) <b>Administrative Meetings:</b> Semester end HOD Meeting
<b>Semester break</b>	
January (2021)	Exam Results and Result Analysis, Planning for second Term, Commencement of teaching, Syllabus preparation for Autonomous course, B.O.S sub-committee meetings, Science Day Celebration, Placement Activities. <b>Administrative Meetings:</b> Monthly HOD meeting
February (2021)	Student study tour <b>Internal Semester Exam I</b> (UG-Sem II, IV, VI; PG- Sem II, IV) <b>Administrative Meetings:</b> Monthly HOD meeting.
March (2021)	Students study tours. <b>Mid- Semester Exam</b> (UG-Sem II, IV, VI; PG- Sem II, IV) <b>Administrative Meetings:</b> Monthly HOD meeting
April (2021)	9 <sup>th</sup> May Celebrations, YC Fair, Best Practices of Department, Placement activities, Skill oriented training. NET/ SET Guidance Workshop, farewell for B.Sc.III & M.Sc II Students. <b>Internal Semester Exam II</b> (UG-Sem II, IV, VI; PG- Sem II, IV) <b>Administrative Meetings:</b> Monthly HOD meeting.
May (2021)	Syllabus Completion Reports, Completion and Audit of Short Term Courses, Students & Parents feedback and analysis. <b>End- Semester Exam: Theory &amp; Practicals</b> (UG-Sem II, IV, VI; PG- Sem II, IV) Declaration of Academic Result by 30 <sup>th</sup> June. <b>Administrative Meetings:</b> Term End HOD meeting
<b>End of Academic Year</b>	



  
**Head**  
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 (Autonomous College)